



Naresuan University

1st International Conference on Health Services Delivery Management

Strengthening the management of primary health care and district health services in
uncertain times: International perspectives



University of New England,
Australia

Guidelines for Poster Displays

Poster Size: Prepare your poster to be no more than a maximum 90 cm wide across the page and no more than 120 cm in length down the page.

Display Only Posters will be located in The Topland Hotel on the 5th floor. Participants will be able to view posters in this area over the days of the Conference.

Equipment for Poster Display A large board giving a display area of approx. 95 cm horizontally x 200cm vertically will be provided for your poster. You will be provided with a minimal amount of Velcro to fix your poster to the board. **PLEASE BRING YOUR OWN EXTRA VELCRO FOR ATTACHING YOUR POSTERS TO THE BOARDS (IF NEEDED).** Please report to the Registration Desk where you will be directed to your poster board.

Poster Installation

Your poster should be in position no later than 8:00 hrs on Wednesday 14th October 2009. Display boards will be available from 17:30 hrs to 20:00hrs on Tuesday 13th October and from 07:00 hrs to 12:30 hrs on Friday 16th October. Authors will receive instructions at the Conference Registration Desk on where their poster is to be hung.

Poster Viewing

The display only posters will not have official presentation sessions but will be on display for Conference participants to view from Wednesday 14th October to Friday 16th October. There will also be an official poster viewing session. We ask that you be at your poster at that time.

Poster Removal

Please leave your poster in place until 12:30 hrs on Friday 16th October. All posters must be removed by 13:00 hrs on Friday 16th October. If they are not removed by this time, Conference Staff will take them down and no responsibility can be taken for their safe return.

General Guidelines

Although the content of your poster is the most important factor for its success, its visual display can significantly enhance or detract from the impact of your study/project. One of the most important considerations in creating an effective poster is the central theme. For maximum visual impact, it is best if your poster is direct, focused and concise. **Remember there are poster prizes this year, see <http://www.health.nu.ac.th/hdm2009/awards.php> for more details.**

Preparing your Poster

Title: Please ensure that you include the title of your poster presentation at the top of your poster. The characters in the title banner should be at least 2.5 cm high. Your board will have a poster number.

Content: Your poster needs to tell a story by itself. It must cover the work outlined in the abstract which was selected for the Conference programme. It must not contain any material which would be seen as marketing a commercial product or programme.

Design: Use high quality photos, graphs, tables and charts wherever possible. Use bullet or point form text. Lettering should be at minimum one centimetre high to ensure good visibility.

Handouts: You can bring handouts with you. These should be clear and concise and include no commercial or advertising material. **You are responsible for providing a pouch or envelope to hold the handouts. Do not forget to label the envelope with your name and contact information. Handouts cannot be placed on the floor. Provide an adequate number of your handouts as the conference cannot provide photocopying.**

REGISTRATION

You must be pre-registered for the conference in order to present and have your abstract published in the final programme, go to <http://www.health.nu.ac.th/hdm2009/registration.php> to register now. If your registration is not received by 20 September 2009, your abstract may be withdrawn from the Poster Display Program and Conference Handbook.

Authors should check in at the Conference Registration Desk located in front of the Convention Hall 2 on the 5th floor of The Topland Hotel.

Registration opening hours are as follows:

Tuesday	13th October	13:00 hrs to 17:00	<i>(1st floor of The Topland Hotel)</i>
Wednesday	14th October	07:00 hrs to 17:00	(5th floor of the Topland Hotel)
Thursday	15th October	07:00 hrs to 17:00	(5th floor of the Topland Hotel)
Friday	16th October	07:00 hrs to 10:00	(5th floor of the Topland Hotel)

WAIVER

Submission constitutes your consent to publication of the abstract and any Poster presentation. Please inform us if you do not wish your presentation to be posted on the Conference web site, following the conference.