



1st International Conference on Health Services Delivery Management

Strengthening the management of primary health care and district health services in
uncertain times: International perspectives



University of New England,
Australia

Guidelines for Poster Presentations

Your poster has been selected for display at the 1st International Conference on Health Services Delivery Management, Phitsanulok, Thailand.

The organizing committee has already advised the date for the presentation session to you. You should have already received confirmation of the date for your session; all of these sessions are scheduled to start at tea break sessions. Confirmed dates and times are available on our Conference Programme, which can be found on our website – <http://www.health.nu.ac.th/hdm2009/program.php>. The location of your session will be published in the final programme, which you will receive when you arrive at the Conference.

The time available for your presentation will be 5 minutes only, in a 30-minute session. This will be in English and your presentation must be given by a person who knows and can clearly describe the work and answer questions about it in English. A total of 5 minutes has been allocated for your presentation – i.e. to summarise your poster in 2-3 minutes and then answer questions for a further 2 minutes.

REGISTRATION

You must be pre-registered for the conference in order to present and have your abstract published in the final programme, go to <http://www.health.nu.ac.th/hdm2009/registration.php> to register now. If your registration is not received by 20 September 2009, your abstract may be withdrawn from the Poster Display Program and Conference Handbook.

Authors should check in at the Conference Registration Desk located in front of the Convention Hall 2 on the 5th floor of The Topland Hotel.

Registration opening hours are as follows:

Tuesday	13th October	13:00 hrs to 17:00	(1st floor of The Topland Hotel)
Wednesday	14th October	07:00 hrs to 17:00	(5th floor of the Topland Hotel)
Thursday	15th October	07:00 hrs to 17:00	(5th floor of the Topland Hotel)
Friday	16th October	07:00 hrs to 10:00	(5th floor of the Topland Hotel)

GENERAL GUIDELINES

Poster should be up by 8.30 pm on Wednesday 14 October 2009 and will be displayed for the duration of the Conference. It is the author's responsibility to take down their poster by 12.00 am on Friday 16 October 2009. The organisers cannot take any responsibility for posters left behind after this time.

Please meet the session chairperson at your presentation room at least fifteen (15) minutes prior to the start of your scheduled session. So that they can announce you properly, please give the chairperson a sheet of paper with your name, position, organisation and country.

You are asked to stand by your poster for at least 30 minutes during this time to answer questions from interested delegates. You are also asked to have at least 50 A4 paper copies of their poster available as handouts.

YOUR Poster PDF Files ARE NEEDED NOW!!

- **Name** your file with your Poster Title, date and time for your presentation.
- **Send** your file to Conference Secretariat at health@nu.ac.th no later than September 20th
- Also **bring a copy of the file with you** to Phitsanulok on a memory stick.

WAIVER

Submission constitutes your consent to publication of the abstract and any Poster presentation. Please inform us if you do not wish your presentation to be posted on the Conference web site, following the conference.

September 2009